

# KTSW-FM | APPLICATION FOR EMPLOYMENT

## APPLICATION DEADLINES:

*Production Director and Office Manager positions: November 6, 2009 at 5p.m.*

*All other positions: November 20, 2009 at 5p.m.*

*APPLICATIONS WILL NOT BE ACCEPTED AFTER THE ABOVE DATE AND TIME. NO EXCEPTIONS WILL BE MADE.*

Return the completed application, in addition to a **current résumé and a Catsweb transcript**, to the KTSW office in Old Main—room 106. An official transcript is not required; an advising (or Catsweb) transcript will be sufficient. **Incomplete applications will be disqualified.**

Please print or type.

<i>Name (Last, First)</i>	<i>Student ID Number</i>	<i>Phone Number</i>
<i>Local Address: Number/Street/City/State/Zip</i>	<i>Permanent Address</i>	<i>Texas State E-Mail Address</i>
<i>Major/Minor</i>	<i>Expected Graduation Year</i>	<i>GPA (minimum of 2.3)</i>

Check the appropriate blocks:

- **This application is for:**    Spring       2010
- **Mark the blocks of positions you wish to apply for.** You may apply for any and all positions that are of interest, though not every position listed is currently available. **Please designate order of preference (1,2,3...)**
- Visit [http://www.ktsw.net/job\\_descriptions.html](http://www.ktsw.net/job_descriptions.html) for job descriptions.
- Do not apply for positions you do not intend to pursue seriously.
- \* Requires previous On-Air experience

### Programming

- Assistant Program Director  
 DJ/On-Air Personality  
 Program Producer \*

### Mainstay Shows

- Texas Country Show \*  
 Hip-Hop Show \*  
 The Local Show \*

### Production

- Production Director  
 Assistant Production Director  
 Production Assistant

### Sales

- Sales Manager  
 Account Executive

### News

- Assistant News Director  
 News Reporter/Anchor  
 In the Public Interest Producer  
 In the Public Interest Reporter  
 Web Producer

### Office

- Office Manager

### Public Relations

- Public Affairs Director

### Sports

- Sports Staff Member

### Music

- Assistant Music Director  
 Music Reviewer

### Promotions

- Assistant Promotions Director  
 Promotions Assistant

I have read the job descriptions and application requirements. My application contains **this completed form**, a current **résumé** and a **copy of my transcript**. I understand all director positions and the office manager position require attendance at a staff meeting every Thursday at 5 p.m. **All staff members are required to attend the ALL-STAFF meetings, on the first Thursday of every month, at 5 p.m., in addition to a mandatory orientation session at the beginning of each semester.** I understand that failure to fulfill these obligations will disqualify me for any of the positions listed above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Recent Employment History

• Are you currently employed by Texas State University-San Marcos?       YES       NO

• If YES, for what department? \_\_\_\_\_.

• In the following, list the last two **non -Texas State** jobs you have held, starting with the more recent position.

<i>Name of Company</i>	<i>Name of Supervisor(s)</i>	<i>Phone Number</i>
<i>City / State</i>	<i>Position(s) Held</i>	<i>Duties / Responsibilities</i>
<i>Dates of Employment (Month, Year)</i>	<i>Reason for Leaving</i>	<i>Are you eligible for reemployment?</i>

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**KTSW Bio**

Name: \_\_\_\_\_

T-Shirt Size: S M L XL

The 5 Albums You Love:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

What Album Did You Love When You Were 13:

\_\_\_\_\_

Next CD You'll Buy:

\_\_\_\_\_

Greatest Concert You've Seen:

\_\_\_\_\_

Quote To Live By:

\_\_\_\_\_  
\_\_\_\_\_

Life Goals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Interests:

\_\_\_\_\_